

GVR Promotions for GVR Clubs

Website - eBlast - GVRNow! - Bulletin Boards - Facebook

Please use only the club email for contact information in eBlasts, flyers, and digital displays. Personal phone numbers or emails will not be approved for member safety, privacy, and security.

All events to be posted in eBlasts, bulletin boards, and digital displays must be open to all GVR members.

GVR WEBSITE - CLUB LISTING

- To view current listings, select Clubs from the home page at <u>GVRec.org</u>
- Email revisions to Club Liaison <u>kathye@gvrec.org</u>

SAMPLE

Club Information

- Club description
- Membership
- Annual Dues
- Contact
- Email
- Website
- Location and schedule



GVR Cribbage Club

Cribbage is an entertaining card game that combines strategy and luck. The thrill lies in knowing which moves to make and when. Both new and experienced players are welcome to join, but basic knowledge of cribbage is required. Enjoy the excitement and challenge of this timeless game!

Membership: Knowledge of cribbage and GVR membership is required.

Annual Dues: \$2

Contact: Roy Dashen

Email: GVRC ribbage Club@gmail.com

Location and schedule: East Center, 7 S Abrego Dr.; please email the club for times.

FRIDAY eBLAST

Deadline Wednesdays by 4pm, email hotline@gvrec.org

Run time

- Event postings two eblasts prior to your scheduled event
- General promotions up to two times per guarter

Length

Max 100 words, staff will edit if needed

Events

- Added to GVR calendar and GVRNow calendar if space is available
- Art exhibits provided by reservations staff and published on calendar and in eBlast

eblast Notes

- Event postings take priority; during the busy season, general promotions are limited
- Posters and longer announcements should be posted on the club's website and a link provided in the notice submitted for GVR's eblast
- o Events must be open to all GVR members in order to be in the eBlast.

GVRNow! NEWSLETTER - ONLINE & PRINTED COPIES

Submit articles to <a href="https://example.com/https://example.co



GVR CENTER BULLETIN BOARDS - CLUB FLYERS

SAMPLE



FORMATTING GUIDELINES - BULLETIN BOARD FLYERS

- Half page 8½ x 11 white paper, vertical, 2 per page (top/bottom)
- Include GVR in club name or use GVR logo (to resize drag from corners so it does not become distorted).
- High-resolution photo or graphic image recommended
- Email proof to hotline@gvrec.org
- Once approved, provide 24 printed copies to the GVR administrative office reception at least two weeks in advance of event.
- Flyers are posted two weeks in advance of the club event/activity.

DIGITAL BULLETIN BOARDS (monitors in GVR lobbies)

Five major centers have digital bulletin boards in the lobby or fitness center: Canoa Hills, Canoa Ranch, Desert Hills, East Center, Las Campanas and West Center.

Clubs are welcome to create and submit their own art (1280x720px in a jpg or png file) OR to submit their flyer to communications staff who will create a bulletin slide with appropriate graphics. Email to hotline@gvrec.org.

Digital bulletins run for:

- Two weeks for scheduled events (slide will appear multiple times each day)
- Up to one month (slide will appear multiple times, three days per week)

NEWSPAPERS & LOCAL PRESS

Your club is welcome to submit articles or press releases to the local news or to invite a journalist to cover a story. Please notify the hotline@gvrec.org several working days in advance of any on-site press visit that is planned.

FACEBOOK

If your club has a Facebook page, you can create an event and tag "@GreenValleyRecreation" in the text. That will send GVR Communications Manager an alert that you have published an event and it will be shared to GVR's followers. Click HERE for step-by-step instructions on creating Facebook events.

BANNERS

- Banners are permitted on fences at the following locations:
 - 1. West Center tennis court fence facing Paseo del Prado
 - 2. East Center pickleball fence facing Abrego
 - 3. Desert Hills tennis court fence facing Camino del Sol
 - 4. Pickleball Center either facing the parking lot or S Camino de la Canoa
 - 5. Canoa Hills tennis court fence facing the parking lot
 - 6. Canoa Ranch pickleball fence facing the parking lot
- Banners may go up two to three weeks prior to the event

Banner Graphics

All banners must be approved by the Communications department prior to being hung. Please reach out to Barb Giles or Briana Peters before having your banner produced. BarbG@gyrec.org BrianaC@gyrec.org

Sample of a banner that is easy to read from a distance:



SANDWICH/A-BOARDS

- Clubs provide their own sandwich boards with a maximum of three boards per center per club event.
- Club event sandwich boards may be placed near entrances to major centers one week prior to the event.
- Sandwich board locations to be determined by GVR center staff.
- All signage must be approved by the Communications department prior to placement at GVR centers. <u>Sample of an a-board sign:</u>

