



## MINUTES

### Nominations & Elections Committee

Thursday, May 9, 2024, 10am  
WC Room 2 / Zoom

**Committee:** Barbara Blake (Chair), Candy English, April Hasson Hillard, Betsy Walton, Nanci Moyo (Administrative Supervisor/Liaison)

**Board Director:** Nellie Johnson

- 1. Call to Order/ Roll Call – Quorum:** Chair Blake called the meeting to order at 9:57am MST. A quorum of committee members present.
- 2. Approve Meeting Minutes: March 14, 2024**  
The Minutes for March 14, 2024, were not addressed and will be put on the September 12, 2024, meeting for consideration.
- 3. Chair Comments**
  - Thanked the members for volunteering to be on the committee.
  - Board Director recruitment can be done by asking members whenever possible and if members are not interested being a Board Director suggest they serve on a committee.
  - Seeking committee members is ongoing and the committee application is online for people to fill out if interested.
- 4. Business**
  - a. Introduction of Committee Members
    - Each committee member introduced themselves and reasons for being on the committee.
  - b. N&E Charge from the Corporate Policy Manual (CPM)
    - The committee members were brought up to speed on the N&E Committee and its responsibilities or charge found in the CPM.
  - c. Election Timeline
    - The timeline was reviewed highlighting the parts that affect the N&E Committee: Candidate Information Session; candidate application opening and closing; petition process and dates; candidate orientation; two forums for candidates to present to members; election period; and process at the end of elections.
  - d. Committee Action Plan
    - Add "Committees" to bullet number 2 to state "Recruit Board and Committee Candidates."
    - Change on bullet 7 the word "Promotion" to "Recruiting."
    - Change on bullet 8 from "Mail In" to "Paper."

**MOTION: Hasson Hillard moved, Walton seconded to approve the**

**Committee Action Plan and bring before the Board of Directors at the May meeting for approval.  
Passed: unanimous**

**5. Member Comments:** 0 comments

**6. Adjournment**  
**The meeting adjourned at 11:28am MST.**

**Next Meeting:** Thursday, September 12, 2024, WC Room 2 / Zoom, 10am-11:30am

DRAFT