



AGENDA

Nominations & Elections Committee

Thursday, January 9, 2025
10am
West Center, Room 2 / Zoom

GVR's Mission Statement: "To provide excellent facilities and services that create opportunities for recreation, social activities, and leisure education to enhance the quality of our members' lives."

Committee: Barbara Blake (Chair), Candy English (Interim Chair), Brenda Stewart, Betsy Walton, Nanci Moyo (Administrative Supervisor/Liaison)

Agenda Topic

- 1. Call to Order / Roll Call - Establish Quorum**
- 2. Approve Meeting Minutes:** October 10 and December 12, 2024
- 3. Chair Comments**
- 4. Business**
 - a. 2025 Candidate List
 - b. Voting Timeline Extended
 - c. Forum Preparation:
 - 1) Review and select questions for the Forums and the Online Interviews
 - 2) Assign Tasks to Committee Members
- 5. Member Comments**
- 6. Adjournment**

Next Meeting: Thursday, February 13, 2025, WC Room 2/Zoom, 10am-11:30am



MINUTES

Nominations & Elections Committee

Thursday, October 10, 2024, 10am
WC Room 2 / Zoom

Committee: Barbara Blake (Chair), Candy English, Brenda Stewart, Betsy Walton, Nanci Moyo (Administrative Supervisor/Liaison)

Board Director: Kathi Bachelor

Visitors: 0

1. **Call to Order/ Roll Call – Quorum:** Chair Blake called the meeting to order at 10:01am MST. A quorum of committee members were present.
2. **Approve Meeting Minutes:** August 8, 2024
MOTION: Walton moved / English seconded to approve the Minutes of August 8, 2024.
Passed: unanimous
3. **Chair/Staff Comments:**
 - Keep recruiting members to run for the Board and Committees.
 - Reviewed the N&E responsibilities and election timeline information for Brenda Stewart, new Committee member.
4. **Business**
 - a. Share the Future of GVR – Open House November 6
 - 1) Flyer for Handing Out, Bulletin Boards, and Board Meetings
Highlights of discussion:
 - Provide a display board for recruiting candidates for the Board and Committees. Include the forms on a table near the display board.
 - Have a video made as a general overview of GVR. Have interviews of Board Directors, and Committee Chairs or members. This can be posted on the website and used for different events.
 - Hold a Leadership Class to educate Members about the Board and Committees and how they can participate. Possibly put it in the GVR Catalog as a class.
 - Staff will ask Communication Department to make a display board, and bring up the video idea. The Leadership Class will go on the 2025 Work Plan for staff.

MOTION: Walton moved, English seconded to recommend to the Board to revise the Responsibilities for the N&E Committee to include recruiting for Committees members, along with the Board Directors outlined in the Bylaws.

Passed: unanimous

- 2) Topics for Open House
 - a) Purpose of Open House – Introduction by MC Candy English
 - Introduction of all in attendance, who is GVR, governance (Board and Committees), and services provided by GVR.
 - b) Roles of Board of Directors (Bylaws and CPM) – Ask Marge to speak on this topic. Provide the Bylaws and CPM with Board descriptions and general timeline of meetings.
 - c) Knowledge Needed as a Director – change this topic to “Expected Commitment as a Director.” Suggested Candy English bring this topic up during her introduction and ask Marge to give her input.
 - d) Learning Curve, Challenges – ask Nellie Johnson and Candy English to speak to this topic.
 - e) Election Process – Nanci Moyo will discuss this process.
 - f) Roles of Committees – Committee vs. Board work – ask Scott Somers to talk to this topic and move it above the Election Process.
 - g) Questions and Answers
 - h) Have a sign in sheet
- 3) Survey
 - Betsy Walton will do a survey for the Open House/Informational Session to find out if the Open House/Informational Session was beneficial or how it can be improved.

5. Member Comments: 1 during the meeting

6. Adjournment

MOTION: Blake moved / English seconded to adjourn the meeting at 11:24am MST.

Passed: unanimous

Next Meeting: Thursday, December 12, 2024, WC Room 2 / Zoom, 10am-11:30am



MINUTES

Nominations & Elections Committee

Thursday, December 12, 2024, 10am
WC Room 2 / Zoom

Committee: Barbara Blake (Chair), Candy English, Nanci Moyo (Administrative Supervisor/Liaison)

Absent: Brenda Stewart, Betsy Walton

1. **Call to Order/ Roll Call – Quorum:** Chair Blake called the meeting to order at 10:06am MST. No quorum.
2. **Approve Meeting Minutes: October 10, 2024** – No motion due to lack of a quorum.
3. **Chair Comments**
 - Chair Blake asked Candy English to be the Chair of N&E due to her health. This Chair appointment approval will be brought before the Board at the January Regular Meeting.
4. **Business**
 - a. CEO Information on Committees and N&E Responsibilities
 - CEO Scott Somers spoke about the Board reviewing the committees over the next year and possibly a Bylaw change in committees for the 2026 elections.
 - The N&E made a motion in the October 10 meeting to add to the responsibilities of the committee. The CEO asked the N&E committee to hold off on the passed motion as this will be a future discussion with the Board in 2025 – 2026.
 - b. Review the Candidates Information Session
 - Candy English reviewed the Candidate Information Session: there were six potential candidates that came.
 - The surveys provided by the attendees gave positive feedback on the information shared.
 - c. Review Annual Meeting Announcement and Ballot
 - The committee reviewed the Annual Meeting announcement and ballot.
 - No changes were made to either.
 - d. Forum Preparation
 - Hold the Forums as before with the Candidates sitting in front and answering approved questions from the MC and then the audience.
 - N&E Committee will review the questions and discuss questions at the

January N&E Committee meeting.

- Staff will ask Bob Quast to MC the forums.
- Staff will ask Regina Ford to do the candidate interviews for the GVR website.
- N&E Committee members will attend the forums to greet and help with any logistics during the event.

5. Member Comments: 0 comments

6. Adjournment

The meeting was adjourned at 11:18am.

Next Meeting: Thursday, January 9, 2025, WC Room 2 / Zoom, 10am-11:30am

DRAFT



2025 Candidate List

Beth Dingman

April Hasson Hillard

Dale Howard

Lanny Smith

Steve Reynolds

Jodie Walker



Green Valley Recreation, Inc.
Nominations and Elections Committee

Extend Voting Timeline

Prepared By: Nanci Moyo, Admin. Sup.

Meeting Date: January 9, 2025

Presented By: Candy English, Interim Chair

<p>Originating Committee / Department: Administration</p>
<p>Action Requested: Review the timeline for the voting period. Hold discussion on extending the timeline to allow more time for paper ballot requests.</p>
<p>Strategic Plan Goal: GOAL 5: Provide sound, effective governance and leadership for the corporation</p>
<p>Background Justification: The paper ballot request process is tight for requesting a paper ballot, receiving the paper ballot, voting, and returning the paper ballot to be counted in the election. Administration would like to extend the voting for a week or a few days to March 17 or 18 to allow a more time for the process.</p>
<p>Fiscal Impact: None</p>
<p>Recommended Motion: Move to recommend to the Board of Directors to extend the voting process to March 18, Tuesday, to allow more time for paper ballot request from members.</p>
<p>Attachments: 1) Timeline</p>



TIMELINE: ELECTION, BALLOT, ANNUAL MEETING 2025

Candidate Applications available online year-round.

October 18, 2024, Friday	Eblast announcing Candidate Informational Session
October 23, 2024, Wednesday	Board of Directors Meeting: Set the Record date for January 27, 2025
November 6, 2024, Wednesday	10am Candidate Informational Session WC Room 2 (to provide potential candidates a chance to ask questions and receive information)
November 22 and 29, Friday	Send Eblast announcement the Board Applications are due December 19 at 4pm, Thursday
December 2, 2024, Monday	Candidate Applications Available
December 12, 2024, Thursday,	10am N&E Committee: Share draft and get approval of the Annual Meeting announcement and Ballot by N&E
December 19, 2024, Thursday	4pm Candidate application deadline <ul style="list-style-type: none"> • Candidate eligibility verified
December 27, 2024, Friday	90 days to Annual Meeting - Submit the Candidate slate to the Board of Directors in Email/Membership in Eblast
January 2, 2025, Thursday	Petitioner Candidate Applications available
January 7, 2025, Tuesday	Draft Ballot to Attorney for review
January 14, 2025, Tuesday	Attorney reviewed draft ballot returned to staff
January 16, 2025, Thursday	4pm Petitioner Candidates Applications due and vetted by January 20, 2025. <ul style="list-style-type: none"> • Petition deadline for Bylaws changes or Petition Board of Directors Candidates • Email notification sent to N&E Committee and Board of Directors • Not less than 60 days prior to annual meeting (Bylaws) • At least 60 days prior to annual meeting (CPM)
January 21, 2025, Tuesday	10am Board Candidate Orientation WC Room 2
January 22, 2025, Wednesday	2pm Board of Directors Meeting: Slate of Candidates announced

January 23, 2025, Thursday	Last day to withdraw candidacy and have name removed from ballot
January 24, 2025, Friday	60 days to Annual Meeting: Slate of candidates presented to GVR Members – eblast and media
January 27 – February 3, 2025	Candidate Interviews for Website
January 27, 2025, Monday	Record Date <ul style="list-style-type: none"> • Dues paid in full/Member Assistant Program (MAP)/Monthly plan set up to be able to vote • No more than 30 days prior to election (CPM)
January 27, 2025, Monday	All documents for candidates and bylaws turned in
January 30, 2025, Thursday	Vote-Now Documents Sent: Annual Meeting information insert and mailing list
February, 10, 2025, Monday	Notice of Annual Meeting/electronic voting instructions mailed via USPS to members
February 19, 2025, Wednesday	Notice of Annual Meeting / electronic voting instructions received by members via USPS <ul style="list-style-type: none"> • At least 30 days prior to annual meeting (Bylaws)
February 19, 2025, Wednesday	Membership voting begins
February 20, 2025, Thursday	4pm Candidate Forum – West Center
February 25, 2025, Tuesday	5pm Candidate Forum – West Center
February 26, 2025, Wednesday	Board of Directors Meeting
February 26, 2025, Wednesday	Candidate Meet & Greet after Board of Directors Meeting
March 13, 2025, Thursday	Voting deadline paper and electronic ballots 4pm <ul style="list-style-type: none"> • At least five days prior to annual meeting (CPM)
March 13, 2025, Thursday	Election results reported to GVR Corporate Secretary <ul style="list-style-type: none"> • At least two business days prior to Annual Meeting (CPM) • Corporate Secretary reports election results to Board President and CEO, notifies candidates and results are published in eBlast
March 19, 2025, Wednesday	Board of Directors Meeting <ul style="list-style-type: none"> • Directors provide staff with Committee Chair Requests • Orientation of New Directors
March 26, 2025, Wednesday	Annual Meeting of the Corporation <ul style="list-style-type: none"> • Within 90 days of year end (Bylaws) • Special Meeting after Annual Meeting to Elect Board Officers/Committee Chairs • Committee Applications Due



Green Valley Recreation, Inc.
Nominations and Elections Committee
Forum Preparation

Prepared By: Nanci Moyo, Admin. Sup. **Meeting Date:** January 9, 2025
Presented By: Candy English, Interim Chair

<p>Originating Committee / Department: Nominations and Elections Committee (N&E)</p>
<p>Action Requested: Review Forum preparation.</p>
<p>Strategic Plan Goal: GOAL 5: Provide sound, effective governance and leadership for the corporation</p>
<p>Background Justification: Discuss these topics:</p> <ul style="list-style-type: none"> • Forum set up – discussed at December 12, 2024, meeting, and how long? • MC – any specific guidelines • Timeline – Introductions and questions length and timed • Questions – decide on questions for forums and interviews for the website • Audience participation – guidelines • Tasks for Committee Members
<p>Attachments: 1) Questions for the Candidates</p>

Role of Director
1) What past experiences, personal skills, and leadership skills do you have that will help you in your role as a director? For example, work experience in finance/accounting, managing personnel, strategic planning, non-profit experience.
2) What behaviors should or should not be permitted by the Board?
3) Identify your top 3 goals you hope to accomplish/achieve during your 3-year term as a director, and explain why they matter the most to you.
4) In your opinion, is the Board's primary responsibility to GVR members or to the corporation? Please explain.
5) If you had unlimited resources, what is the ONE thing you as a director would like to do for the members we serve?
6) Serving as a director requires significant time. What kind of autonomy do you have over your calendar, and how many hours a week do you see yourself working as a director?
7) Do you know GVR's mission statement and using only one word, how would you describe your first impression of our mission statement?
8) If the Board deliberates on an issue that impacts a club or special interest group to which you belong, will you recuse yourself from the discussion and vote? If not, why not?
9) What does "policy governance" mean to you?
10) What are your most important priorities as a newly elected director?
11) What do you see as the Board's challenges?
12) What motivates you to do your best work?
13) What are the two or three most critical issues facing GVR in the next 3-5 years?
14) Is there something the current Board is doing or not doing that you would handle differently? Explain
15) What do you think are the characteristics of a great director?
16) Tell us about a time in which you were part of a group or team that wasn't performing up to your expectations. How did you deal with it?
17) How do you move forward after a disagreement?
18) In your opinion, what are the top two priorities the Board should focus on next year?
19) What appeals to you about board service as a volunteer activity?
20) What do you see as the successful components of a Board meeting?
21) Do you understand a board member's role, and responsibility to GVR, in particular, duty of loyalty? Can you define how you interpret duty of loyalty?
22) How do you propose to present to the GVR membership full exposure of pertinent information and data prior to the Board's vote on a particular action or issue?
Resolve Issues w/Members and/or Board Directors
23) As a director how will you react to and potentially resolve challenges that arise due to different opinions, approaches, and attitudes?
24) As a director how would you handle competing needs or interests of GVR members & clubs?
25) As a director what is the one thing you could do to improve the Board's image with members?
26) How might you respond and how would you work constructively with the Board to deal with criticisms of GVR?
27) How will you ensure members' voices are heard?
28) What are your thoughts on how to handle membership feedback.

Mission/Vision and Future for GVR
29) What best describes your philosophy regarding the future of GVR?
30) What do you see as the opportunities and challenges for the future of GVR?
31) What about GVR's mission is most meaningful to you?
32) If GVR were to be on the cover of your favorite magazine in five years, what would the story be about?
Bylaws and Corporate Policy Manual (CPM)
33) How familiar are you with GVR's Bylaws, and how committed are you to upholding them?
34) Why does the GVR Board have the Corporate Policy Manual and why is it important?
CEO
35) Should GVR's CEO be an Ex-Officio member of the Board of Directors? If not, why not? If yes, why?
Membership Issues
36) How do you feel about a "code of conduct" for members who attend open board meetings?
37) How would you define the "under-served" members in GVR, and what ideas do you have to address their needs?
38) How do you as a director balance the expenditure of funds for a few (like a dedicated space club) versus the overall membership?
39) Communication with members. What tools does the Board use now and what else should they consider?
Budget and Finance
40) What is your experience in working with budgets and finance, and how do you see that experience benefitting you as a director?
41) Every GVR member has one thing in common, each owns a GVR deed-restricted member property. Do you see that as a positive or negative and how important is it to the financial well-being of GVR? Please explain.
42) Please describe how funds should be allocated for projects, for example should it be club size and longevity, estimated cost of a project, amount of financial contribution promised by the club, level of GVR community/membership support for the project?
43) GVR has reserve accounts. As a member of the Board, you will have input on how this money is used. Do you understand what the reserve accounts are, and how each is to be utilized? How would you like to see it used?
44) What can you tell us about the MRR independently prepared reserve study and how valuable do you think it is to GVR's long term MRR plan?
45) Member input on major spending decisions. What is the procedure now? Any ideas on how to improve it?
46) State your opinion on the possibility of GVR taking a loan or possibly issuing bonds to fund projects necessary to expand space for clubs and members, this would include dedicated space and meeting rooms.

47) As you know, GVR generates income from home sales which have been decreasing, and it is unclear when sales might rebound to previous levels. At the same time, GVR's expenses are increasing, facilities are aging and energy costs are rising. How would you address this issue?
Strategic and Capital Plan
48) Do you feel GVR should have a 3 to 5-year strategic plan? If so, what do you think it should incorporate?
Committees
49) Which Board committee do you have a specific interest in serving on and why? CPM describes commitments and their duties.
Miscellaneous
Do you think that prior experience in the GVR Organization from a personal level should be required, and if so, why?
In your opinion, how can we improve the method of presenting Board Candidates to the GVR Membership at large? Please be specific.
Do you feel compromise is a valued and effective governance device? Have you in your past activities been able to work toward majority solutions?
How do you view long-range planning, reserve funds for major repairs, replacements, etc., vs. "Pay-as-you-go" to keep current budgets at absolute minimum to reduce dues loads on members?
Do you have any suggestions as to how more GVR members can become more interested in volunteering, committee work, and Board of Director candidacy?
Are you capable of negotiating a controversial policy?
Are you interested in GVR in its entirety, or do some areas concern and interest you more than others?
Do you feel you can be respectful of the opinions of others even if they differ with you over something you feel very strongly about? How would you handle a defeat by the Board of something you felt strongly about?
Do you feel personal involvement in GVR is a prerequisite for being a Board Director? Explain
How many Board meetings have you attended? Have you read the GVR Bylaws?
What does a Candidate think of the Members Assistance Program (MAP)?